Keystone Cemetery District

Minutes of Meeting

August 18, 2025

Board members Pam Cook and Patrick Streight were present. Teresa Royat was absent. Barbara Heisinger attended.

This meeting was called to order at 9:02 AM by Patrick Streight.

The minutes of the July 20, 2025 special meeting were read aloud by Patrick Streight. Pam Cook made a motion to accept the minutes of that meeting as recorded. Patrick Streight seconded that motion and the minutes were approved.

A motion was made by Patrick Streight and seconded by Pam Cook for Keystone Cemetery District to adopt the July 2025 fee schedule as a revision to the Keystone Cemetery District Bylaws. After review of surrounding cemetery district fees the Keystone Cemetery Board of Trustees determines that this updated fee schedule fits within the norms of Yuba County Special District Cemetery fees and both approve and adopt the July 2025 fee schedule for Keystone Cemetery District.

Two Special District Warrant Request Authorizations were presented for review and signed by Pamela S. Cook and Patrick Streight. The first for amounts which total $2,823.53 payable to Barbara Heisinger ($89.60), AT&T Mobility ($175.00), Barbara Heisinger ($190.97), Foothill Ace Hardware ($49.27), Ben Toilet Rentals, Inc. ($232.02), California Association of Public Cemeteries ($90.00), PG&E ($395.31), Oregon House Grocery & Deli ($55.36), U.S. Postal Service ($106.00), and Streamline ($1,440.00). The second Authorization for amounts which total $3,694.67 payable to Kevin Heisinger ($1,152.96), Barbara Heisinger ($1,176.70), Employment Development Department ($337.76), and United States Treasury $1,027.25).

The meeting was adjourned at 11:38 AM by Patrick Streight.

Respectfully submitted,

Barbara Heisinger,

Secretary/Bookkeeper