Keystone Cemetery District

Minutes of Special Meeting

July 20, 2025

Board members Pam Cook, Patrick Streight, and Teresa Royat were present. Barbara Heisinger attended.

This meeting was called to order at 9:00 AM by Pam Cook.

The minutes of the June 16, 2025 meeting were read aloud by Patrick Streight. Teresa Royat made a motion to accept the minutes of that meeting as recorded. Pam Cook seconded that motion and the minutes were approved.

A motion was made by Patrick Streight in approval of the purchase to be made by Keystone Cemetery District for two hard copies and one PDF version of the 2025 Guide to Public Cemetery Operations. Teresa Royat seconded the motion. All approved.

A motion was made by Patrick Streight to increase the Endowment Fees for Keystone Cemetery District. The Resident Endowment Fees are now set at $250 for a full plot and $150 for a ¼ cremains only plot. The Non-Resident Endowment Fees are now set at $450 for a full plot and $250 for a ¼ cremains only plot. Teresa Royat seconded this motion and all approved.

Two Special District Warrant Request Authorizations were presented for review and signed by Pamela S. Cook, Patrick Streight, and Teresa Royat. The first for amounts which total $3,802.01 payable to Barbara Heisinger ($42.00), AT&T Mobility ($175.00), Digital Path ($291.80), Foothill Ace Hardware ($221.32), Ben Toilet Rentals, Inc. ($464.04), Kevin Heisinger ($9.80), PG&E ($600.00), Printworx ($123.29), Recology Yuba-Sutter ($434.76), and Streamline ($1,440.00). The second Authorization for amounts which total $3,321.76 payable to Kevin Heisinger ($1,111.63), Barbara Heisinger ($845.12), Employment Development Department ($337.76), and United States Treasury $1,027.25).

The meeting was adjourned at 11:00 AM by Teresa Royat.

Respectfully submitted,

Barbara Heisinger,

Secretary/Bookkeeper