Keystone Cemetery District

Minutes of Special Meeting

September 3, 2024

Board members Pam Cook, Teresa Royat, and Scott Dean were present. Barbara Heisinger was present.

No guests attended this meeting.

This meeting was called to order at 5:00 PM by Pam Cook.

The minutes of the August 26, 2024 meeting were read aloud by Scott Deen. Pam Cook made a motion to accept the minutes of that meeting as recorded. Teresa Royat seconded that motion and all approved.

Two Special District Warrant Request Authorizations were signed by Pamela S. Cook, Stephen Scott Deen, and Teresa R. Royat. The first Authorization for payroll in the amounts totaling of $2,153.92 for Barbara Heisinger and Kevin Heisinger. The second Authorization in the amounts totaling of $1,651.91 for Ben Toilet Rentals, Inc., PG&E, Barbara Heisinger, Kevin Heisinger, Foothill Ace Hardware, Browns Valley Cemetery District, Pamela S. Cook, and Home Depot Credit Services.

The meeting was adjourned at 5:12 PM by motion brought by Pam Cook and all approved.

Respectfully submitted,

Barbara Heisinger,

Secretary/Bookkeeper